

Advancement of Undergraduate Research in the Sciences  
Application and Final Report Guidelines

**Application must include the following material:**

- A dated Student Curriculum Vitae
- A dated Faculty Curriculum Vitae
- A dated one page summary of the research project written by the student
- A dated one page personal statement written by the student

The student's curriculum vitae should include the following sections:

- Contact Information (mailing address, phone number, email address)
- Major(s)/Minor(s)
- Designation (freshman, sophomore, junior, senior, etc.)
- Research Experience (time period, research advisor, project title, brief summary of the project)
- Service
- Organizations
- Scholarships
- Awards
- Publications (do not include manuscripts in preparation or submitted only accepted)
- Presentations (clearly indicate poster versus oral)

The faculty's curriculum vitae should include but is not limited to the following sections:

- Contact Information (mailing address, phone number, email address)
- Professional experience
- Education
- Community and University Service
- Professional Organizations
- Awards
- Funding
- Publications (do not include manuscripts in preparation or submitted only accepted)
- Presentations (clearly designate student involvement, invited versus contributed, and poster versus oral)

**Final Report Guidelines:**

Upon completion of the work a 2 page report summarizing the research objectives and how they were addressed is to be submitted to the Dean of the College of Natural Sciences and Mathematics who will provide copies of the reports to the fund donors upon request.